

## Committee of Convocation

### Membership Rules

1. Every ordinary member of the Committee of Convocation shall first be a member of Convocation, the whole body of graduates of the University of Melbourne.
2. The Committee of Convocation may vote to appoint honorary members, to a maximum of two, these honorary members:
  - a. To be alumni, as defined by the University of Melbourne;
  - b. To have full voting rights; and
  - c. To have made a significant contribution to and to have a deep knowledge of the University of Melbourne.
3. The Committee of Convocation shall elect a President from amongst its members for a term of two years.
4. A retiring President may continue as a member of the Committee of Convocation and may serve additional terms as President, subject to re-election as may be required.
5. The Committee of Convocation shall elect a Deputy President, a Secretary and a Treasurer from amongst its members, each for a term of two years.
6. The Executive of the Committee of Convocation shall be composed of the President, the Deputy President, the Secretary, the Treasurer and the Immediate Past President.
7. An employee of the University shall not be eligible for membership of the Committee of Convocation if engaged in that employment for more than the equivalent of one day per week.
8. The Committee of Convocation shall aim to reflect the spread of faculties and schools of the University of Melbourne by arranging, as far as is practicable, for representation of each of them by at least one member of the Committee.
9. Any graduate of the University of Melbourne may nominate for ordinary membership of the Committee of Convocation by an expression of interest addressed to the President of the Committee.
10. Before accepting any nomination for membership of the Committee of Convocation it shall first be ensured that:
  - a. the nominee is a graduate of the University of Melbourne (unless nominated for appointment in accordance with Rule 2); and
  - b. the nominee has expressed willingness to meet the objects and purposes of the Committee.
11. The acceptance of each nominee for membership shall be by a majority of those members present at a duly convened meeting of the Committee of Convocation.
12. The membership of any member who fails to attend at least half of the properly convened meetings of the Committee of Convocation held in any calendar year without leave of absence may be deemed to have lapsed.
13. Any interested graduate of the University may attend any meeting of the Committee of Convocation but without voting rights if not a member.